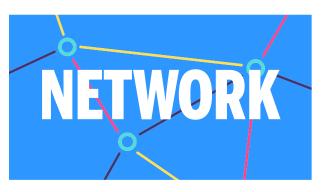


Professional Development Toolkit

Did you know that through the Harvard Alumni Association (HAA), alumni like you have access to opportunities to expand your network, meet professionals in your field, and grow your skill set?

These resources can be a key asset to connecting you to career information and professional advancement opportunities that can help you during any stage of your career.

To learn more about what tools you have access to and how to get involved, simply browse the sections below that interest you!









NETWORK





Alumni Directory

Find and reconnect with Harvard graduates through this comprehensive database of Harvard's alumni community.

PRO TIP

Keep your profile up to date so fellow alumni and current Harvard students can reach out to you.

You need your HarvardKey to log in, so if you haven't claimed yours yet, visit key.harvard.edu.



Professional Shared Interest Groups

Connect with a community of Harvard alumni who work in a similar field by getting involved with a Shared Interest Group (SIG). Dozens of groups are organized by profession.

PROTIP

Search the <u>SIG Directory</u> using the "Professional" filter to find an organization that is right for you.



Harvard Alumni Network on LinkedIn

Join thousands of fellow alumni on the Harvard Alumni Network on LinkedIn. The group features networking, discussions, and job postings.

PRO TIP

All degree-holding alumni can request to join on LinkedIn.



Message Boards

A space for alumni to communicate about a variety of topics, members can search for job postings, find career events, seek career advice, and participate in networking discussions.

PROTIP

You need your HarvardKey to use the <u>Message Boards</u>, so if you haven't claimed yours yet, visit <u>key.harvard.edu</u>.

MENTOR





Firsthand Advisers

Through the Office of Career Services, alumni can offer 30–60 minutes of their time to current Harvard students to engage in a mock interview, review a resume or CV, or have a career chat.

PRO TIP

Email <u>ocsrecep@fas.harvard.edu</u> to get started.



Career Network

Participate in the Career Network to connect with alumni interested in networking and allow current Harvard students to connect with you.

PROTIP

To sign up, simply <u>update your</u>
<u>Alumni Directory profile</u> with career networking capabilities.



Crimson Careers

Have an internship opportunity or a short-term project available? What about an entry-level position? Post it on the **Crimson Careers Job and Internship Database**, maintained by the Office of Career Services.

PRO TIP

Harvard alumni are invited to post for free! Email <u>ocsjobs@fas.harvard.edu</u> to get started.



Harvard Serves Everywhere

A virtual volunteer platform connecting students with community partners maintained by the Center for Public Service and Engaged Scholarship. Alumni are invited to post volunteer opportunities for students on behalf of your service organizations for free.

PROTIP

Postings are shared with students through a newsletter that is sent each month during the school year.

Submit yours on the Harvard Serves
Everywhere website.

LEARN



Webinars

From managing through a crisis to avoiding pitfalls during salary negotiations, the HAA has compiled a collection of resources on a variety of career-related topics.

PROTIP

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Browse the <u>career webinars playlist</u> on the HAA YouTube Channel. Always keep an eye out for new additions!



Alumni Events

Attend networking nights, virtual career fairs, and other events that are catered specifically to Harvard alumni.

PRO TIP

Search the HAA programs and events web page for both virtual and in-person events in your area.



Harvard Online Learning

There are numerous resources and online courses available across the University to help you explore new topics or engage with familiar subject areas.

PROTIP

Mine through courses by subject on Harvard's Online Learning website many classes are free of charge!